Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 Delafield Street
Waukesha, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

ACH

Using ACH, you can pay your Water/Sewer Bills directly from your bank account. Sign up below to have your Utility Bill deducted directly from your bank account beginning with your next billing cycle.

Please select one: ☐ New Account ☐ Change Existing Account Information

Debit Authorization Form

I (we) hereby authorize the Waukesha Water Utility (WWU) to withdraw payment for my (our) City of Waukesha Water/Sewer Bill from my (our) checking/savings account at my (our) financial institution, as indicated below. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

WWU Account Number _____ WWU Customer Number_____

Name(s) shown on WWU Bill_____

Service Address_____

Billing Address (if different)_____

Home Telephone_____ Work Telephone_____

Financial Institution (Bank) Name_____

Bank Address_____

Bank Routing (ABA) Number_____ Account Number_____

Type of Account: _____ Checking _____ Savings

If you selected **Checking**, please attach a copy of a **VOIDED** check to this form. If you selected **Savings**, please verify that your bank allows deductions from saving accounts. For savings accounts, you may also want to obtain a form from your bank, which includes the bank name, the routing (ABA) number and the account number to attach to this authorization form.

PAYMENTS WILL BE DEDUCTED ON THE 15TH OF THE MONTH YOUR BILL IS DUE

I realize the amount of my utility bills vary per billing period depending on usage and rates. I understand that I will have at least 10 days to review my bill prior to the deduction being made from my account. Based on the above, I hereby authorize Waukesha Water Utility to initiate entries to my account at the Financial Institution named on the enclosed voided check, and authorize that Financial Institution to debit my account for those entries. This authorization will remain in effect until Waukesha Water Utility has received written revocation by me or my representative at least 30 days in advance of the next schedule payment. Waukesha Water Utility has the right to cancel this agreement and charge a fee if there are not sufficient funds in my account.

_____

(Print Name) Signature (Date)

_____

(Print Name) Signature (Date)